



School Board Meeting MINUTES for Monday, June 16, 2014 Music Room (001), 6:00pm

1. Call to order

The meeting was called to order at 6:03pm

2. Roll Call

Present	Board Members
X	Ross Meisner - President
X	Mike Hebert – Vice President
X	Doug Hiatt - Treasurer
Absent	Sunil Unnikrishnan - Secretary
X	Dale Lieb
X	Tom Trempe
X	Debra Lach, Ex-Officio Member

Guests

3. Reading of Mission Statement

1 minute

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. Community Comment

5-10 minutes

None

5. Adoption of Agenda and Addendums

1 minute

*Dale Lieb moved to approve the Agenda
Seconded by: Tom Trempe
Approved by: All*

6. Consent Agenda

5 minutes

Meeting Minutes

- 6.1 - Board Meeting: 5/19/14
 - Special board offsite meeting: 6/2/14
- 6.2 - Finance Committee: No minutes
- 6.3 - Policy Committee: 6/11/14
- 6.4 - Curriculum/Technology Committee: cancelled
- 6.5 - HR/Compensation Committee: cancelled
- 6.6 - School Development Committee: 6/3/14

Donations

6.7 ---

Documents

- 6.8 - Monthly Financials – May 2014
- 6.9 – Policies for approval
 - 101: Legal status of school
 - 102: Equal Educ. Opportunity
 - 419: Tobacco free environment

- And approval to add tobacco free policy to Family Handbook
513: Student promotion and retention program design

*Mike Hebert moved to approve the consent agenda with changes to items 6.1 and 6.9
Seconded by: Dale Lieb
Approved by: All*

7. Discussion – Administration Updates – Debra Lach 10 minutes

It is the last week of school and it is a busy week. The band/orchestra was met with very positive feedback. SPARK Day was a success in its first year and we plan on making it an annual event. Our students performed in the local community, assisted residence at a nursing facility, cleaned up the DaVinci neighborhood, spent the morning at Feed My Starving Children, and hosted a free car wash at school. Admin and staff were very impressed with the way our students represented themselves and the school. Field Day had perfect weather and our students did a great job of helping one another make it a fun day. Debra recently attended a gifted and talented seminar focused on identifying gifted and talented students in the arts. She will start the process of formalizing how we identify our high achieving art and music students. Debra was very impressed with IJ Holton STEAM school in Austin, MN. She recommends that board members visit or at least research the school as a possible future model for DaVinci and our expansion needs. The school will be sending out the end of year survey shortly.

8. Old Business

8.1 – Treasurer’s Update Hiatt 5 minutes

Monthly school finance update.

We are tracking nicely. There are no areas of concerns or changes that need our attention.

Discussion from Doug about concerns in the consent agenda related to policy 101 changes.

Doug Hiatt moved to reopen debate on the consent agenda

Seconded by: Dale Lieb

Approved by: All

Mike Hebert moved to approve the consent agenda subject to policy 101 being checked and approved for compliance

Seconded by: Dale Lieb

Approved by: All

8.2 – Friends of Education charter contract renewal Meisner 10 minutes

Review and vote on FoE renewal contract, with amendments by DaVinci and FoE.

Discussion of changes and final contract led by Debra and Ross.

Dale Lieb move to approve and adopt our charter contract

Seconded by: Doug Hiatt

Approved by: All

9. New Business – Discussion/Action items

9.1 – Qcomp Annual Report Mannella 10 minutes

Update on the year’s Qcomp program prior to submission to MDE.

Katie Mannella brought the board up to speed on our status with the end of year evaluation for Qcomp.

She discussed the changes that occurred due to specialists having their own PLC.

9.2 – Vendor contracts Lach 5 minutes

Review and approve all large school contracts.

Debra led discussion on our vendor contracts. Most contracts are staying the same without much increase in cost. Doug and Ross questioned when we will change our auditor. Debra recommended that we keep our same auditor for one final year.

Doug Hiatt moved to approve the vendor contracts

Seconded by: Tom Trempe

Approved by: All

9.3 – Worlds Best Workforce Lach/Meisner 10 minutes

Update on World's Best Workforce legislation and requirements.

Public forum presentation by Terry Moffatt of the work that has been done on World's Best Workforce as well as what that will mean to the future of DAAS. The board voiced their appreciation for the amount of work done by Terry and the administration.

9.4 – Market research for school expansion grant application Lach 5 minutes

Review/approve proposal and budget.

We will have CLA start our market research. There is a panel of admin and staff members that will meet at the beginning of the process to look over data.

Doug Hiatt moved to approve the CLA agreement

Secoded by: Dale Lieb

Approved by: All

9.5 – Golf Fundraiser Lieb 5 minutes

Update on results, discuss any learning's for next year.

General discussion and praise for this year's golf tournament. We are still receiving checks and matching receipts to donations. No final amount at this time.

9.6 – Board Strategic Planning Retreats Meisner 5 minutes

Recap of first offsite and prep for second offsite retreat.

Next meeting set for June 23rd, 6:00pm at Bricks.

9.7 – School Director's Title & Role Meisner 10 minutes

Discuss Director's scope of responsibility and title.

Debra would suggest removing "school" from her current title of "school director." Dale Lieb suggested we changed her title to "director." Debra would recommend that we change the title to "Executive Director" as that is what most of her colleagues have for their title. General discussion over the implications of both titles.

Dale Lieb moved to change Debra Lach's title from "School Director" to "Executive Director."

Secoded by: Tom Trempe

Approved by: All

9.8 – Membership in MSBA Hebert 5 minutes

A service that provides model policies, annual updates.

Mike brought a request from the policy committee to purchase a yearly membership to MSBA. This will allow us to receive model policies. We previously had access to those policies but will not after this year. The policy committee strongly suggests we purchase a membership. General agreement from the board that this is a best practice.

9.9 – STEM/STEAM Example Schools Meisner 5 minutes

Discuss opportunities to learn from & visit leading schools.

Ross voiced that he would like board members to visit schools that showcase STEM/STEAM so we can be informed about that style of school.

10. Adjourn Meeting

Mike Hebert moved to adjourn the meeting

Secoded by: Dale Lieb

Approved by: All