



**School Board Meeting  
Minutes for Monday, September 19, 2013  
School Room 305, 6:00pm**

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1. **Call to order: 6:05pm**
2. **Roll Call: 6:05pm**

Present	Board Members
X	Doug Hiatt - President
X	Ross Meisner - Treasurer
X	Dale Lieb
X	Michael Hebert - Secretary
X	Karen Greisinger
X	Anand Singh
X	Debra Lach, Ex-Officio Member

Guests
Laurie Saburn
Brett Saburn
Tina Hyatt
Tracey Fiereck
Tracy Norburn

3. **Reading of Mission Statement** **2 minutes**

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. **Community Comment** **5 minutes**

*Community Comment is the only open forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc, a decision may not be made during tonight's meeting. Thank you for coming this evening.*

5. **Adoption of Agenda and Addendums** **1 minute**

*Motion - Dale Lieb / Second - Ross Meisner*

6. **Consent Agenda:** **2 minutes**

*Motion - Ross Meisner / Second - Dale Lieb*

**Meeting Minutes**

- 6.1 - Board Meeting – 08.19.13
- 6.2 - Finance Committee – 09.09.13
- 6.3 - Policies & Procedures Committee –
- 6.4 - Curriculum/Technology Committee –
- 6.5 - HR/Compensation Committee – 09.09.13
- 6.6 - School Development Committee – 09.09.13

**Donations**

- 6.8 - Golf Tournament List Attached

## Documents

6.8 - Monthly Financials – August 2013 and March, April and May 2013

6.9 - Draft Future Report Templates

### 7. Discussion – Administration Updates – Debra Lach

15 Minutes

Initially deferred to board finance training. Currently at 425 enrollment. Our renewal process has been submitted to FOE. We are waiting on the state to create a formula to compare our MCA 3 numbers to our previous MCA 2 scores. Our Q-Comp goal will more than likely be focused on reading. We just purchased and are implementing a new K-3 reading program aligned with Common Core and Core Knowledge. We plan to add upper grades as this curriculum becomes available for those grades. Our early intersession was a “screaming success.” We will have a spring intersession (optional) that will include a fee. Most of our extra-curricular programs are on a 5 week schedule. This year the PTO will have two major fundraisers rather than many small ones. We will continue with the success of the spaghetti dinner and golf tournament (November 14<sup>th</sup> and June 13<sup>th</sup>). Our gifted and talented program is preparing to test 4<sup>th</sup> and 5<sup>th</sup> grade students. We are focusing on highlighting the fundamentals this year. We would like to include strengths in the fine arts in future years.

### 8. Old Business - None

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### 9. New Business – Discussion/Action items

	Subject	Presenter	Time
9.1	<b>Board Finance Training</b>	Tracey Fiereck (cm ERDC)	30 minutes
9.2	<b>Funds Transfer for 2012-13 Fund 01 to Fund 02</b> <i>Motion to transfer \$3544 from Fund 1 to Fund 2. Motioned by Dale Lieb, Seconded by Anand Singh. Passed unanimously.</i>	Ross/Debra	5 minutes
9.3	<b>Kindergarten 2014-15</b> The state will pay 1.0 per full day Kindergarten and .55 per half day Kindergarten. We currently offer three half day section of Kindergarten supplemented by one sections having Leo’s Garden for the last half of their day. We need to compile data on which model will be the most beneficial for the school financially and competitively with other schools. We need a decision at least by December but sooner is better. Debra suggests making a decision at the October board meeting. Also, how many students are too many in a room?	Debra	10 minutes
9.4	<b>Facility Visits - Other Charter Schools</b> Our goal is to gather our information by November or December in order to make effective decisions. Doug is looking for board members to pledge time to visit different schools to gather data. He suggests that we choose one or the other (facilities or high school focus). We should focus on the specific issue for each visit rather than trying to hear both issues. Debra will set these visits up in the next month.	Doug	5 minutes
9.5	<b>High School Visits - Other Charter Schools</b> See above notes.	Doug	5 minutes
9.6	<b>Administrator Bonus Program 2013-14</b> Dale highlighted the changes made to the current administrator bonus program. We are increasing the score needed to receive money. Goals are customized to each administrator’s job. Bonus money is also ties into teacher success. <i>Motion to adopt Administrator Bonus Program 2013-14 changes. Motion by Dale Lieb, Seconded by Michael Hebert. Passed unanimously.</i>	Dale	10 minutes
9.7	<b>Financial Reporting</b> Ross brought in two current reporting models. He is not	Ross	5 minutes

	impressed with either of the models. He would like to receive feedback from the board on how much information we want/need in order to meet our fiduciary responsibilities as a board member. Discussion led to a general consensus that percentages showing YTD spending would be helpful to the board.		
<b>9.8</b>	<b>Bylaws</b> The only change to our current bylaws is to update our current committee structure. <i>Motion to adopt current committee structure by Ross Meisner, seconded by Dale Lieb. Passed unanimously.</i>	Doug	5 minutes
<b>9.9</b>	<b>Committee Meetings</b> General discussion and action for finalizing committee participation and meeting times.	Doug	5 minutes

**10. Adjourn the meeting:** *Motion - Dale Lieb / Second - Ross Meisner*

**End Time: 7:55**

**Michael Hebert  
Board Secretary**