



**School Board Meeting
Minutes for Monday, November 18, 2013
School Room 305, 6:00pm**

1. **Call to order: 6:05**
2. **Roll Call: 6:05**

Present	Board Members
X	Doug Hiatt - President
	TBD – Vice President
	Ross Meisner - Treasurer
X	Dale Lieb
X	Mike Hebert - Secretary
X	Karen Greisinger
X	Debra Lach, Ex-Officio Member
X	Anand Singh

Guests
Jacob Scheck
Brett Saburn
Tina Hiatt

3. **Reading of Mission Statement** **2 minutes**

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. **Community Comment** **5 minutes**

Community Comment is the only open forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc, a decision may not be made during tonight's meeting. Thank you for coming this evening.

5. **Adoption of Agenda and Addendums** **1 minute**

Anand - Motion / Dale - Second / Passed unanimously

6. **Consent Agenda:** **2 minutes**

Mike - Motion / Anand - Second - Passed unanimously

Meeting Minutes

- 6.1 Board Meeting – 10.21.13
- 6.2 Finance Committee – 11.11.13
- 6.3 Policy Committee – 09.18.13
- 6.4 Curriculum/Technology Committee –
- 6.5 HR/Compensation Committee – 11.5.13
- 6.6 School Development Committee – 10.14.13, 11.4.13

Donations

- 6.7 Razoo Foundation (Give to the Max) - \$2,272.92

Documents

6.8 Monthly Financials – October 2013

6.9 Uniform Policy Subject 504

6.10 Student Parental Nondiscrimination Policy Subject 528

7. Discussion – Administration Updates – Debra Lach

15 Minutes

The school development committee decided to play down the Give to the Max day. The spaghetti dinner was the same night and was a great success. Update on school calendar and practice MCA testing. We have close to 100 hours of teacher professional development so far. This helps with the new QComp focus on professional development.

8. Old Business - None

	Subject	Presenter	Time
8.1	Facility/High School Visits Update – Other Charter Schools Update and information on recent visits to St. Croix Prep and Nova Classical.	Debra/Doug/Dale	5 minutes
8.2	Strategic Plan Update/Committee Goals Most committees have updated their goals. Members should take the current document for future goals and fill it out for the next board meeting.	All	15 minutes

9. New Business – Discussion/Action items

	Subject	Presenter	Time
9.1	Approve Final Audit Report 2012-13 No information is significantly different in the final draft of the audit. The main addition is the administration's response to our findings. Procedures have been put in place for future invoices. Doug will need to follow up with the auditors to correct our "Cash and Investments (Net of Borrowing)" balance for 2012. Dale - Motion to approve / Anand - Second / Passed unanimously	Debra	5 minutes
9.2	Approve Copier Contract Debra recommends that we upgrade our current copier (Konica C452 to a Konica Minolta Bizhub C454e). We are currently using more than our allotted copies. This new copier allows for more copies and a better overall product. Mike - Motion to approve / Dale - Second / Passed unanimously	Debra	5 minutes
9.3	Approve Renewal of Health Insurance Contract Update on health care rates and contract. Our rates have not changed, but may change next year. Mike - Motion to approve / Anand - Second / Passed unanimously	Debra	5 minutes
9.4	Approve Anti-Nepotism Policy (Subject 435) Policy required by the state. Focus on individual merit to avoid the possibility of favoritism based on family or personal relationship. Mike - Motion to approve / Dale - second / Passed unanimously	Mike/Debra	5 minutes
9.5	Approve Revised Budget for 2013-14 Update on specifics of revised budget. Dale - Motion to approve / Mike - Second /	Ross/Debra	5 minutes

	Passed unanimously		
9.6	2014 Election Timeline and Protocol Basic conversation of the structure and timeline of our upcoming election. Documents are now up to date. Our annual meeting will be Monday, February 10 th . Motion to approve the annual meeting - Mike / Second - Dale / Passed unanimously	Doug	5 minutes

10. Adjourn the meeting: Motion - Dale / Second - Anand / Passed unanimously

End Time

7:35 pm