



**School Board Meeting  
AGENDA for Monday, March 17, 2014  
Music Room (001)**

**1. Call to order: 6:05 pm**

**2. Roll Call**

Present	Board Members
	Ross Meisner - President
X	Mike Hebert – Vice President
X	Doug Hiatt - Treasurer
	<vacant> - Secretary
X	Dale Lieb
X	Tom Trempe
X	Sunil Unnikrishnan
X	Debra Lach, Ex-Officio Member

Guests
Tanja Hyatt
Brett Saburn
Laurie Saburn
Jacob Scheck

**3. Reading of Mission Statement**

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

**4. Community Comment**

*Brett Saburn said that he felt the Board looked good.*

**5. Adoption of Agenda and Addendums**

*Doug Hiatt moved to approve the Agenda for February 10, 2014.*

*Seconded by: Tom Trempe*

*Approved by: All*

**6. Consent Agenda**

Meeting Minutes

- 6.1 - Board Meeting: 2/10/14 (annual meeting) and 2/17/2014
- 6.2 - Finance Committee: 3/10/14
- 6.3 - Policy Committee: 3/12/14
- 6.4 - Curriculum/Technology Committee: cancelled
- 6.5 - HR/Compensation Committee: 3/10/14
- 6.6 - School Development Committee: 3/10/14

Donations

6.7

Documents

6.8 - Monthly Financials – February 2014

- 6.9 – Policies 214 (Board travel) and 522 (student sex discrimination)
- 6.10 – Updated staff benefits chart (HR/Compensation committee)

*Dale Lieb moved to adopt the items from the consent agenda.*

*Seconded by: Tom Trempe*

*Approved by: All*

## **7. Discussion – Administration Updates**

*Debra Lach stated that she was going through the annual review of vendors and would have some during the next two months she would recommend for approval by the Board. She said that this year due to the cold, parent/teacher conferences were moved and the play was moved. She said there was a musical performance, the talent show, the art fair, and concerts coming up. She said April 14 would be the start of the MCA Reading tests, and then Math and Science would be later. She said the March Madness event went well. She said the Intent to Return was sent to staff and the responses would be received shortly. She stated that the 5<sup>th</sup> graders inventor fair and math masters were coming up. She said there was planning going on for a graduation for the 8<sup>th</sup> grade class.*

## **8. Old Business**

### 8.1 – Update on facilities/enrollment for 2014-2015

*Debra indicated that total enrollment for 2014-2015 would essentially be the same as for 2013-2014. She said the second site approval was still pending and that the budget for 2014-2015 would start to be worked on at the next finance committee meeting.*

## **9. New Business – Discussion/Action items**

### 9.1 – Election of new secretary, update committee leaders

*Mike Hebert explained that Michelle Hipple resigned from the Board and that left the Secretary position open and some committee responsibilities open. Mike Hebert explained the duties of the secretary and then stated that there were a couple possible options. He said one would be for one of the Board members to fill the position or we could try to find a person not on the Board. Doug indicated that the Board had tried the later and it didn't work out but it could have been timing. Sunil indicated he would be willing to serve as Secretary.*

*Dale Lieb moved to appoint Sunil Unnikrishnan as Secretary.*

*Seconded by: Tom Trempe*

*Approved by: All*

*Mike explained that Vice Chair for the Technology/Curriculum committee needed to be filled. Tom indicated he would be willing to fill that position.*

*Dale Lieb moved to appoint Tom Trempe as the Vice Chair of the Technology Curriculum Committee.*

*Seconded by: Doug Hiatt*

*Approved by: All*

### 9.2 – Board membership & candidates

*Debra explained that Ross had identified an option to work with MAP for non-profits to try to identify potential Board members. She said the cost was \$600 for the 1<sup>st</sup> two members and included some training, and then \$150 for each person thereafter. She asked about criteria the Board would be*

*interested in seeing for new Board members. Mike indicated someone with legal experience. Dale indicated someone with school experience. All agreed to provide suggestions for criteria to Debra.*

*Dale Lieb moved to approve the expenditure to Map for non-profits to identify new Board member candidates.*

*Seconded by: Tom Trempe*

*Approved by: All*

#### 9.3 – Friends of Education charter contract renewal

*Debra indicated that the Board materials included some of the goals related to the existing contract with Friends of Education and some of the suggested goals for the renewal. She stated that once Friends responds the Board will need to review the renewal and provide any suggested revisions. She stated it needed to be approved and signed by June 30, 2014.*

#### 9.4 – Templates for agendas, minutes, & committee meetings

*Mike indicated that the materials included a template draft to be used for committee and Board minutes. All agreed the draft was good. Mike suggested adding a Treasurer's report to every meeting. All agreed that was a good idea.*

### **10. Adjourn Meeting**

*Dale Lieb moved to adjourn the meeting.*

*Seconded by: Tom Trempe*

*Approved by: All*

*Meeting adjourned 6:50 pm.*

**Prepared by Douglass Hiatt  
Acting Secretary, Treasurer**