



School Board Meeting MINUTES for Monday, May 19, 2014 Music Room (001)

1. Call to order: 6:05 pm

2. Roll Call

Present	Board Members
x	Ross Meisner - President
x	Mike Hebert – Vice President
x	Doug Hiatt - Treasurer
x	Sunil Unnikrishnan - Secretary
x	Dale Lieb
	Tom Trempe
x	Debra Lach, Ex-Officio Member

Guests
Mary Walker
Jacob Scheck
Terry Moffatt

3. Reading of Mission Statement 1 minute

DaVinci Academy of Arts and Science will awaken a passion for learning through an enriched and individualized approach to education. Students, parents and teachers will work together to ensure positive character development and build a strong foundation for higher education.

4. Community Comment 5-10 minutes

None

5. Adoption of Agenda and Addendums 1 minute

*Ross Meisner move to approve the Agenda
Seconded by: Dale Lieb
Approved by: All*

6. Consent Agenda 5 minutes

Meeting Minutes

- 6.1 - Board Meeting: 4/28/14
- 6.2 - Finance Committee: 5/12/14
- 6.3 - Policy Committee: cancelled
- 6.4 - Curriculum/Technology Committee: cancelled
- 6.5 - HR/Compensation Committee: 5/5/14
- 6.6 - School Development Committee: 5/5/14

Donations

- 6.7 TIAA-CREF William Thorne #1 \$230.76
- TIAA-CREF William Thorne #2 \$230.76
- TCF – Doug Hiatt \$757.00

Documents

- 6.8 - Monthly Financials – April 2014
- 6.9 – Policies for approval
(none)

7. Discussion – Administration Updates – Debra Lach 15 minutes

Debra - Suggests June-July meeting for Best Public Work Force. MDE will create anti bullying policy for the legislation. MCS assessment has been completed. Davinci is 77% in Math, 85.6% in Science. 5th grade scores went up. Reading evaluation is not due until fall.

Four offers were extended to teachers and all accepted. 2 long term subs still open.

World best work place contract and new contract is still under works and Debra is still working on it. In June, grants from MN State Arts Board and Gamelan from Indonesia. Debra is getting ready for end of school year planning.

FoE meeting update from Terry – Teacher evaluation was discussed. Terry got to meet other directors and the meeting was very informative.

8. Old Business

8.1 – Treasurer’s Update Hiatt 5 minutes

Monthly school finance update.

10 months through the year and budget appears to be on track. Revenues we receive from State and Federal are in line and we are over budget on revenue. Expenditure is too will likely will come in with what was budgeted. Food service went negative this month and Hiatt going to investigate.

8.2 – FoE Board Networking & Best Practices, May 8th Herbert/Lieb/Lach 5 minutes

Takeaways from event.

Dale – It was a good meeting and. 50+ attended. West concord came up big for the event. Dale noticed fund balances were followed over other boards.

Debra - Lot of fund raising tips and teacher compensation evaluation best practices. May be going after small business in that area might be a take away.

Herbert – John Gutierrez from West Concord presented school growth and explained in different growth phases. Next meeting in another 6 months.

9. New Business – Discussion/Action items

9.1 – Friends of Education charter contract renewal Meisner 20 minutes

Review and discuss contract terms in context of school goals.

Hear administration perspective on contract goals.

Ross - Received the offer from FoE and working on goals and objectives. He wants to gets it accepted by June. Three more meetings in between to analyze the objectives.

At the end of Board strategy meeting Ross wants to send the final document to FoE.

Deb walked us through the Board Contract and notes were reviewed.

General Questions – Article VI 6.5b – Out-of-school Time Programs. Should we include YMCA after school care as affiliate?

Decision was made to include the program.

Article VI 6.7.3 – Question on calls for DDI at least quarterly in math, reading, science and Exhibit F states three times annually?

Decision was made to do both.

Notes were made on, Article XI Section 11.1a.1, Exhibit D, Exhibit E, Exhibit F

Exhibit F - Goal 4.2 - Doug – wants to split it into - questions on evaluation. Deb wants to analyze the evaluation policies a bit more.

Exhibit H – Deb

New Charter Academic Goals - Table was reviewed and summary of baseline data – Terry walked us through the baseline data.

Goal 2.1 – Goal does not match the data. However, we are well beyond stated goal.

Comments from Ross - Board members to present any questions or observations on the contract renewal.

Following changes were noted:

School name should read - “The Davinci Arts and Academy of Science “

Summary of goals > Operations >

Draft budget to FOE by 5/1, final budget to FOE by – 6/15 – to state by end of June. Request draft by 5/20.

Attachments D, F, M, N

Ross – offered June strategy meeting in 2nd and Ross is going to meet with Beth to go over the contract. Any more changes will be brought forward by board members. Deb suggested members to email her if any questions.

9.2 – FY2014-2015 budget review and approval Hiatt 20 minutes
Review, discuss, and vote on budget for next year.

Doug walked through the budget.

Deb – brought forward the news on Legislation to add \$25 per pupil and will be included in the next budget.

Enrollment by Grade – Total of 407 seem to be realistic and conservative. Teaching and support staff salaries were adjusted by 3%. Herbert pointed out the discrepancy on Insurance – Bills has been paid but not reflected in the budget.

Ross has questions on elementary and secondary instructions numbers –
Special education instruction - Deb – wants to maintain the current budget level.

Instruction support Services – YTD is empty. Deb – intended to spend by end of school year. Tested new Chrome books with good results.

*Dale Lieb move to approve the Agenda
Seconded by: Mike Hebert
Approved by: All*

9.3 – Market research for school expansion grant application Lach 10 minutes
Need and plan for market research, board involvement required.

Deb – reached out to contacts. Deb would like to get a adhoc committee to address market research rather than address it monthly.

Need to work with \$5000 in the budget for market research. Deb wants to keep it moving and reviewing materials and the committee may not need to meet in person but email will be enough. Ross and Herbert volunteered for adhoc committee.

Larsen Allen market research firm will be approached.

Ross – can it exceed \$5000? Deb – Larsen understood our budget and will be working with that.

9.4 – Golf Fundraiser Lieb 2 minutes

Update on June golf fundraiser event, required support.

Dale encourages more participation. 72 golfers is the goal and will be achieved. \$4500 sponsorship money came in. Couple of weeks left. Deb suggested to reach out to new parents. Board members are requested to participate and support.

Deb – wants committee to come up with 2-3 talking points from board and Dale suggested bringing this up in the planning session.

9.5 – Board Strategic Planning Retreats Meisner 5 minutes

Review timing and content for upcoming planning retreats.

First meeting - June 2nd 6pm @ bricks 6 – 9 pm.

June 23rd - 2nd meeting tentative.

New board members still needed.

10. Adjourn Meeting

Estimated end time:

7:57 pm

*Ross Meisner move to adjourn
Seconded by: Dale Lieb
Approved by: All*